



Best Practices Workshop

Internal Quality Auditor Training ISO9001:2015 Compliance

Thursday, October 24, 2019, from 8:00am – Noon

At the Schmidt Training and Technology Center - RACC Campus, Room T118
15 South Front Street, Reading PA 19601 – Free Parking in Adjacent Garage

Workshop Outline

- ✓ **Overview of ISO 9001:2015**
 - Definition of a ISO 9001 Quality System
 - Requirements for Internal Audits
 - Other Core Requirements
- ✓ **Planning Internal Audits**
 - Issuing the Yearly Audit Schedule
 - Use of an Audit Applicability Matrix
 - Creating an Audit Plan
- ✓ **Performing an Audit**
 - Assignments of the Auditors
 - Executing the Audit Plan
 - Best Practices for Conducting Audit Interviews
- ✓ **Documenting and Closing an Audit**
 - Major & Minor Compliances and Opportunities for Improvement
 - Writing and Issuing Non-compliances
 - Tracking and Closing Non-compliances



Cost: \$375 / person
(Includes Refreshments and Course Material)

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