



2020-2021 Guidelines Industry

**Job Skills
Workforce Training**

The goal of WEDnetPA is to strengthen the business environment of the Commonwealth by helping companies improve the skills and productivity of Pennsylvania workers.

Maximum is \$2,000 per employee, up to \$100,000 per entity.

Must be **skill building training** for employees **current job, advancement or promotion.**

All permanent, full-time employees are eligible regardless of job title or company size.

Eligible Industries

- **Manufacturing**
- **Logistics and Transportation**
- **Healthcare (Hospitals, Nursing Homes, Home Healthcare, etc.)**
- **Bio-Medical**
- **Agriculture and Food Production**
- **Building and Construction**
- **Business Services**
- **Energy**
- **Real Estate, Finance and Insurance**
- **Wood, Wood Products and Publishing**

Not eligible: Government agencies and facilities, Education, Hospitality, Leisure and Entertainment, Clinics, Doctor's offices, Pharmacies, Specialty centers, Independent living and retirement communities, All other outpatient facilities

To apply and for more information, visit www.wednetpa.com.

Examples of Eligible Training Topics (not all inclusive)

Business Operations

- Customer Service
- Human Resources
- Leadership, Supervisor, Team Lead
- Math, Problem Solving

Computer Operations

- Database Software
- Electronic Medical Records
- Presentation Software
- Spreadsheets, Word Processing

Machine Operations and Maintenance

- Mechanical, Hydraulics, Pneumatics
- Electricity, Electronics, PLC
- Motor Controls

Manufacturing Fundamentals

- Blueprint and Schematic Reading
- Geometric Dimensioning and Tolerancing
- Machine Setup
- Tooling and Grinding
- Welding, Soldering

Manufacturing Technology

- 3D Printing, Rapid Prototyping
- CAD, CAM, CNC, PLC
- Robotics

Product and Process Control

- ISO 9000+, Internal Auditor, QA
- Lean, Kaizen, Root Cause Analysis
- Project Management

Total Productive Maintenance (TPM)

Enterprise Resource Planning (ERP)

Software Implementation

- Coding/Programming
- E-Commerce, Website Design
- Network Administration, Security

Health and Science Applications

- Biology, Chemistry, Physics
- Infection Control
- Nursing, Phlebotomy

Workplace Behavior Skills

- Teamwork
- Communications, Diversity
- Drug and Alcohol Abuse
- Sexual Harassment

Workplace Health and Safety

- OSHA
- Lockout/Tagout (LOTO)
- Personal Protective Equipment (PPE)
- Blood-borne Pathogens
- Confined Space, Fall Protection
- Electrical/Fire Safety, , ARC Flash
- First Aid, CPR, AED
- Food Safety
- Forklift Safety
- Hazardous Materials Handling
- Workplace Violence, Active Shooter