



## 2020-2021 Guidelines Industry

**Job Skills  
Workforce Training**

*The goal of WEDnetPA is to strengthen the business environment of the Commonwealth by helping companies improve the skills and productivity of Pennsylvania workers.*

**Maximum is \$2,000 per employee, up to \$100,000 per entity.**

Must be **skill building training** for employee's **current job, advancement or promotion.**

All permanent, full-time employees are eligible regardless of job title or company size.

### **Eligible Industries**

- **Manufacturing**
- **Logistics and Transportation**
- **Healthcare (Hospitals, Nursing Homes, Home Healthcare, etc.)**
- **Bio-Medical**
- **Agriculture and Food Production**
- **Building and Construction**
- **Business Services**
- **Energy**
- **Real Estate, Finance and Insurance**
- **Wood, Wood Products and Publishing**

*Not eligible: Government agencies and facilities, Education, Hospitality, Leisure and Entertainment, Clinics, Doctor's offices, Pharmacies, Specialty centers, Independent living and retirement communities, All other outpatient facilities*

To apply and for more information, visit [www.wednetpa.com](http://www.wednetpa.com).

## Examples of Eligible Training Topics (not all inclusive)

### Business Operations

- Customer Service
- Human Resources
- Leadership, Supervisor, Team Lead
- Math, Problem Solving

### Computer Operations

- Database Software
- Electronic Medical Records
- Presentation Software
- Spreadsheets, Word Processing

### Machine Operations and Maintenance

- Mechanical, Hydraulics, Pneumatics
- Electricity, Electronics, PLC
- Motor Controls

### Manufacturing Fundamentals

- Blueprint and Schematic Reading
- Geometric Dimensioning and Tolerancing
- Machine Setup
- Tooling and Grinding
- Welding, Soldering

### Manufacturing Technology

- 3D Printing, Rapid Prototyping
- CAD, CAM, CNC, PLC
- Robotics

### Product and Process Control

- ISO 9000+, Internal Auditor, QA
- Lean, Kaizen, Root Cause Analysis
- Project Management

### Total Productive Maintenance (TPM)

### Enterprise Resource Planning (ERP)

### Software Implementation

- Coding/Programming
- E-Commerce, Website Design
- Network Administration, Security

### Health and Science Applications

- Biology, Chemistry, Physics
- Infection Control
- Nursing, Phlebotomy

### Workplace Behavior Skills

- Teamwork
- Communications, Diversity
- Drug and Alcohol Abuse
- Sexual Harassment

### Workplace Health and Safety

- OSHA
- Lockout/Tagout (LOTO)
- Personal Protective Equipment (PPE)
- Blood-borne Pathogens
- Confined Space, Fall Protection
- Electrical/Fire Safety, , ARC Flash
- First Aid, CPR, AED
- Food Safety
- Forklift Safety
- Hazardous Materials Handling
- Workplace Violence, Active Shooter